



Content Hub for your Xerox[®] ConnectKey[®] device



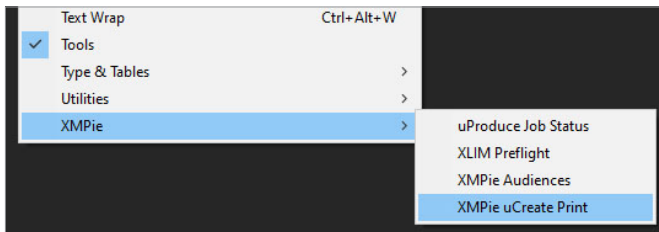
Quick Start:

Adding your first template
to the Content Hub Repository

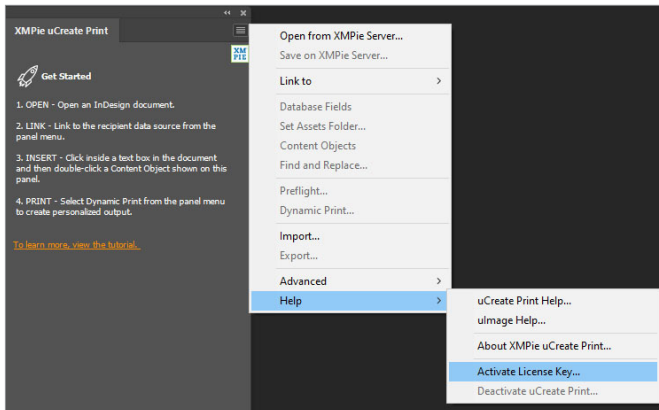
Quick Start:

Adding your first template to the Content Hub Repository

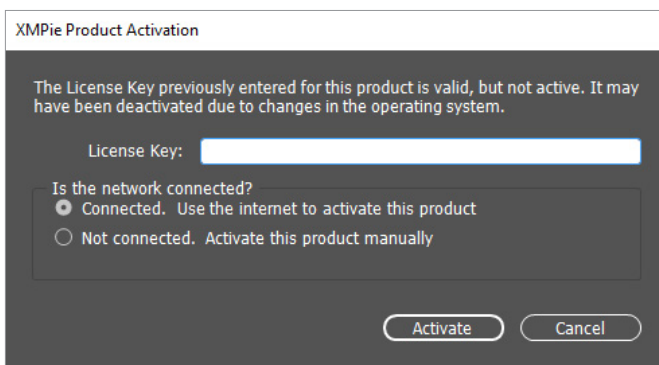
- 1 Install *Adobe InDesign CC2019* or later.
- 2 Install *XMPie uCreate Print*. (There are links to both the Macintosh and Windows installers provided in your Content Hub Welcome Pack.)



- 3 Open *Adobe InDesign*.
- 4 From the *Window* menu, select *XMPie > XMPie uCreate Print*.
- 5 From the *XMPie uCreate Print* panel menu, select *Help > Activate License Key...*



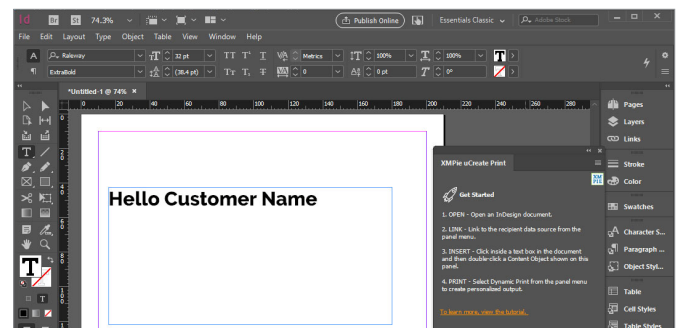
- 6 Enter the *uCreate Print Designer* license key provided in your Welcome Pack and click *Activate*.



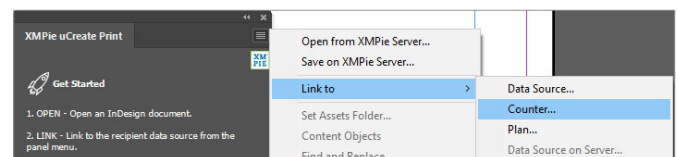
- 7 Enter your contact details, check the box agreeing to the license terms, and click *Register*.

 A screenshot of the 'Product Registration' form. It contains fields for: *First Name, *Last Name, *Email Address, *Phone Number, *Address 1, *Address 2, *Address 3, *City, *Province/State, *Postal/Zip Code, and *Country/Region. There are checkboxes for 'Yes, I am interested in receiving eNewsletters from XMPie' and 'By selecting this box and clicking the Register button, I agree the above information will be submitted online to XMPie, and accept the terms of the XMPie Privacy Policy.' At the bottom, there are 'Register Later' and 'Register' buttons.

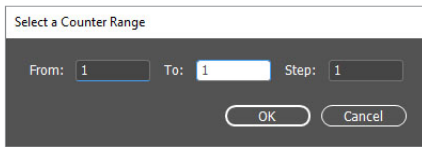
- 8 Create a new InDesign document, or open an existing document.
- 9 Use the *Type* tool to click-and-drag out a text frame onto the page.
- 10 Type some placeholder text into the frame and set the desired font face and size.



- 11 In the *XMPie uCreate Print* Panel, select *Link to > Counter...*

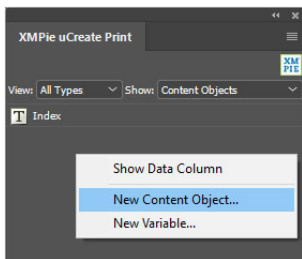


- 12 Set the *To* range to 1. Click *OK*.

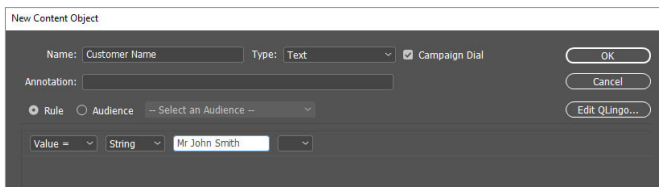


- 13 Click *OK* to close the confirmation dialog.

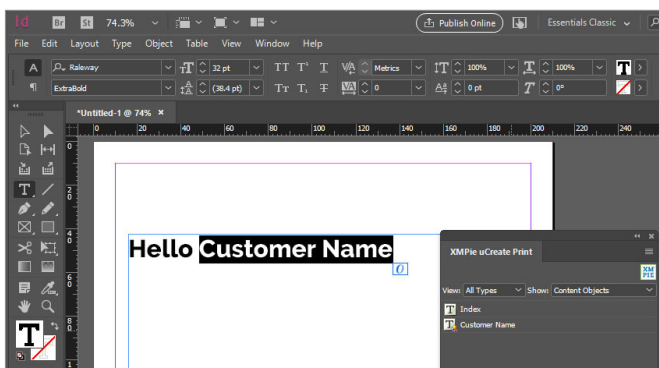
- 14 Right-click in the *XMPie uCreate Print* panel and select *New Content Object...*



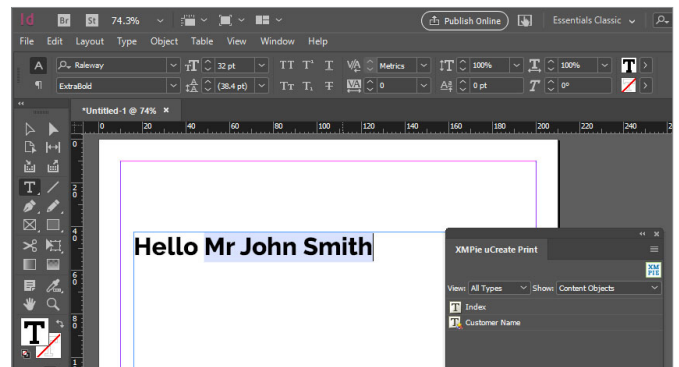
- 15 Enter a *Name* for the Content object. Check the *Campaign Dial* checkbox. From the second drop-down select *String* and type in a sample value to use for positioning in InDesign. Click *OK*.



- 16 Use the InDesign *Type* tool to select the static text where you want the dynamic value to be inserted.



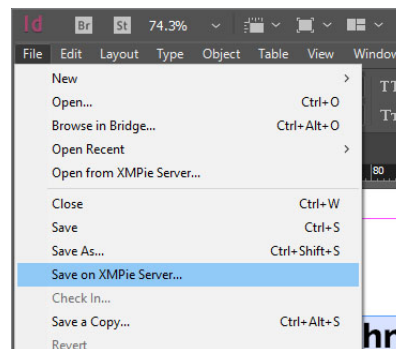
- 17 In the *XMPie uCreate Print* panel, *double-click* the Content object that you want to insert. You should now see the default Content object string value displayed in the document.



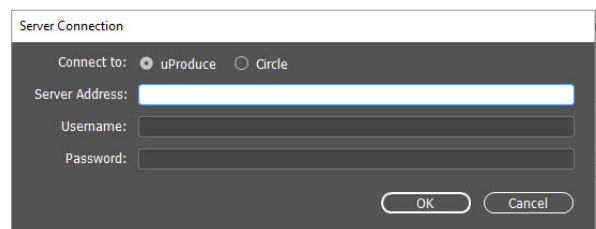
- 18 Repeat steps 14 to 17 to add any additional dynamic fields into the document.

- 19 Save a copy of the document locally on your computer by selecting *File > Save*.

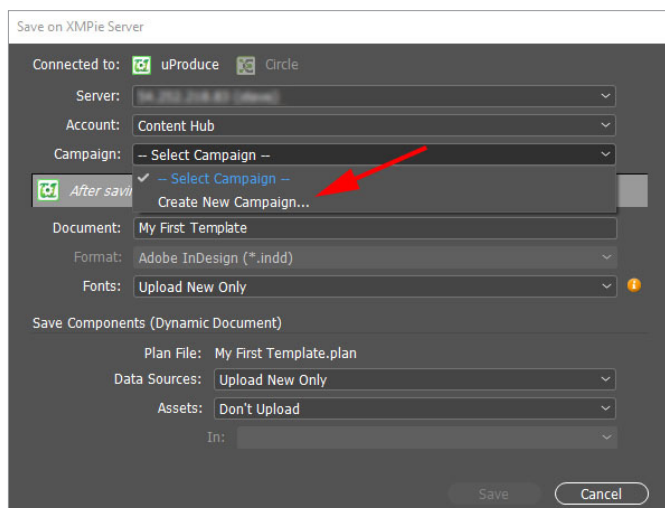
- 20 Save the document to your Content Hub production server by selecting *File > Save on XMPie Server...*



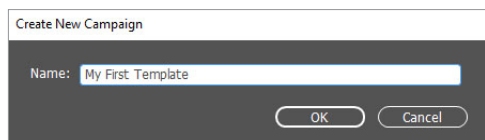
- 21 Enter the *Server address*, *Username* and *Password* provided in your Content Hub Welcome Pack. Click *OK*.



- 22 From the *Select Campaign* drop-down, select to *Create New Campaign...*

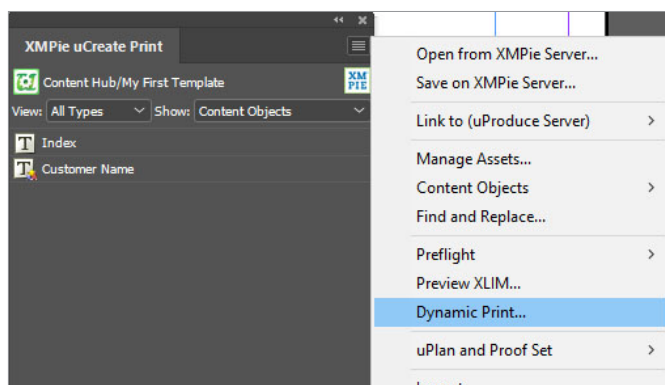


- 23 Enter a *Name* for your campaign. (A campaign is like a project folder for your new document.) Click *OK*.

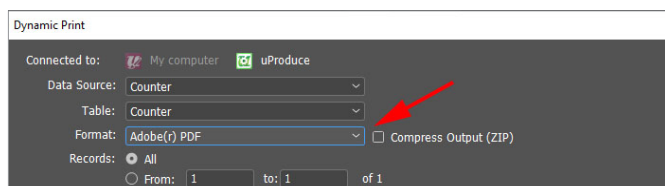


- 24 Click *Save* to save the document to the server.

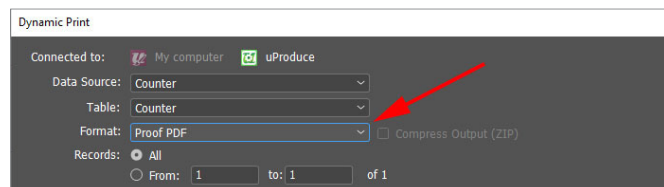
- 25 From the XMPie uCreate Print panel menu, select *Dynamic Print...*



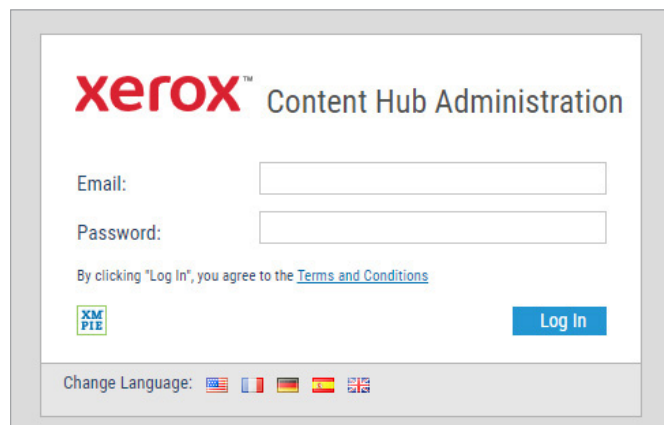
- 26 Select the *Output Format* to send to your printer. For this example, select *Adobe PDF*. Click *OK*.



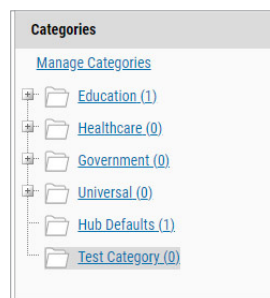
- 27 Repeat Step 25 and select *Dynamic Print* again. This time, select one of the *Proof Output Formats*. For this example, select *Proof PDF*. Click *OK*.



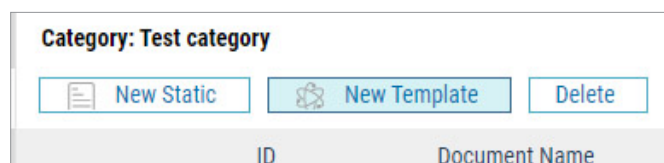
- 28 Browse to the Content Hub Back Office URL provided in your Welcome pack and login.



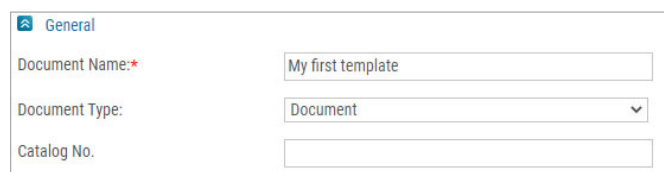
- 29 From the list of *Categories*, click to select a category for the new document template to be added to.



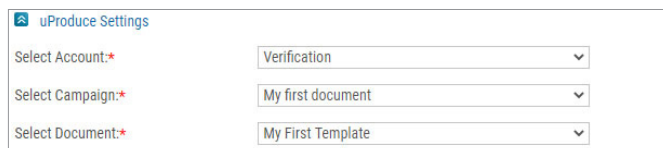
- 30 Click the *New Template* button.



- 31 In the *General* section, enter the *Template Name* for your new document.

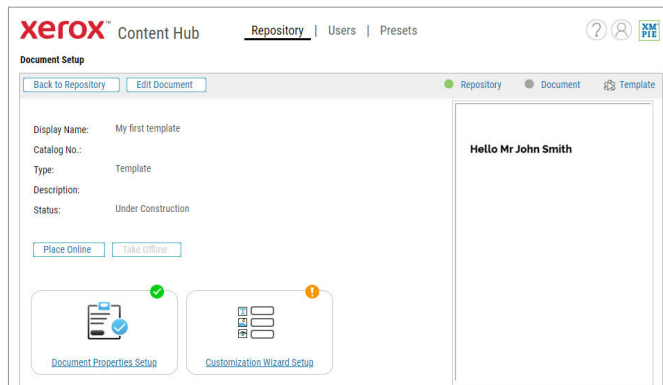


- 32 In the *Template* section, select the *Account*, *Campaign* and *Document* that you just saved to the production server.

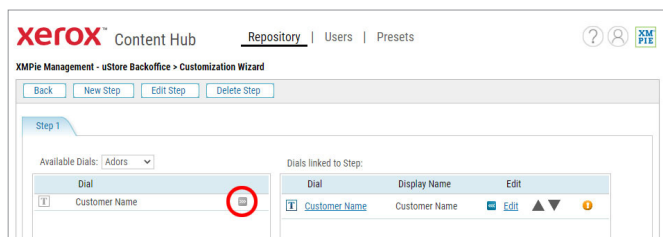


- 33 Click *Save*.

- 34 Click the *Customization Wizard Setup* button.



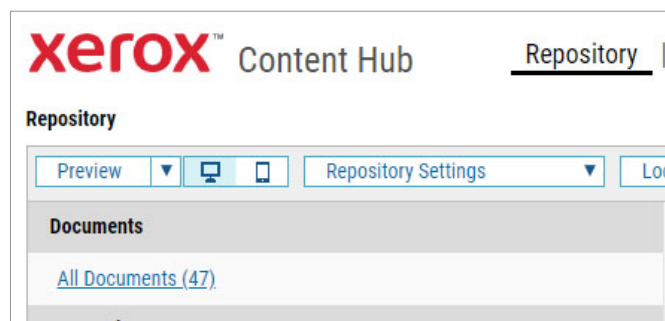
- 35 From the list of *Dials* on the left, click the *Arrow icon* to move over to the right-hand side, any of the Dials that you want to allow the user to edit when printing this document.



- 36 Click *Back*.

- 37 Click *Place Online*.

- 38 Your document is now in the repository. You can check the Content Hub app on your Xerox ConnectKey device, login to your Content Hub Repository, or click *Preview* in the Content Hub Back Office.



For more detailed information, please refer to:

Content Hub Administration Guide
Content Hub User Guide
Content Hub e-Learning

<https://help.xmpie.com/ContentHub/AdminGuide/en/index.htm>
<https://help.xmpie.com/ContentHub/UserGuide/en/index.htm>
<http://campus.xmpie.com/s/ContentHub>