



## Content Hub <sup>for your</sup> Xerox<sup>®</sup> ConnectKey<sup>®</sup> device



Quick Start:

Adding your first template to the Content Hub Repository

## *Quick Start:* Adding your first template to the Content Hub Repository

Install Adobe InDesign CC2019 or later.

Install *XMPie uCreate Print*. (There are links to both the Macintosh and Windows installers provided in your Content Hub Welcome Pack.)



- 3 Open Adobe InDesign.
- 4 From the *Window* menu, select *XMPie* > *XMPie uCreate Print*.
- 5 From the XMPie uCreate Print panel menu, select Help > Activate License Key...



Enter the *uCreate Print Designer license key* provided in your Welcome Pack and click *Activate*.



7 Enter your contact details, check the box agreeing to the license terms, and click *Register*.

Fields marked with an asteris	k (*) are required.		
*First Name:		*Address 1:	
Middle Initial:		Address 2:	
*Last Name:		Address 3:	
Title:		*City:	
*Company:		*Province/State:	Other state/province ~
*E-mail Address:		*Postal/Zip Code:	
*Phone Number:		Country/Region:	
🗹 Yes, I am interested	l in receiving eNewsletters f	from XMPie	
By selecting this box and	clicking the Register button, I ag	ree the above information will be subr Policy	mitted Privacy Policy

- 8 Create a new InDesign document, or open an existing document.
- **9** Use the *Type* tool to click-and-drag out a text frame onto the page.
- **10** Type some placeholder text into the frame and set the desired font face and size.



11 In the XMPie uCreate Print Panel, select Link to > Counter...

XMPie uCreate Print	Open from XMPie Server Save on XMPie Server	
Get Started	Link to >	Data Source
1. OPEN - Open an InDesign document.	Set Assets Folder	Counter
<ol> <li>LINK - Link to the recipient data source from the</li> </ol>	Content Objects	Plan
panel menu.	Find and Replace	Data Source on Server



## Set the *To* range to *1*. Click *OK*.



- 13 Click OK to close the confirmation dialog.
- 14

4 *Right-click* in the *XMPie uCreate Print panel* and select *New Content Object…* 



5 Enter a *Name* for the Content object. Check the *Campaign Dial* checkbox. From the second drop-down select *String* and type in a sample value to use for positioning in InDesign. Click *OK*.

New Content Ob	iject				
Name:	Customer Name	Туре:	Text	∼ 🗹 Campaign Dial	ОК
Annotation:					Cancel
• Rule	O Audience Select an				Edit QLingo
Value =	✓ String ✓ Mr Jo	hn Smith			

**16** Use the InDesign *Type* tool to select the static text where you want the dynamic value to be inserted.



**17** In the XMPie uCreate Print panel, *double-click* the Content object that you want to insert. You should now see the default Content object string value displayed in the document.



- **18** Repeat steps 14 to 17 to add any additional dynamic fields into the document.
- **19** Save a copy of the document locally on your computer by selecting *File > Save*.
- 20 Save the document to your Content Hub production server by selecting *File > Save on XMPie Server...*

ld	Br	St	74.3%	~ 1		<b>)</b> ~	••
File	Edit	Layout	Туре	Object	Table	View	Window
	New						> <sub>тт</sub>
	Open					Ctrl+0	
	Browse	in Bridge	e		Ctr	+Alt+O	Тт
	Open R	ecent					>
	Open fr	om XMP	ie Server.				80
	Close					Ctrl+W	
	Save					Ctrl+S	
	Save As				Ctrl+	Shift+S	
	Save on	XMPie S	erver				
	Check l	n					
	Save a C	Copy			Cti	l+Alt+S	
	Revert						nn

21 Enter the *Server address, Username* and *Password* provided in your Content Hub Welcome Pack. Click *OK*.

Server Connection				
Connect to:	• uProduce	O Circle		
Server Address:				
Username:				
Password:				
			Сок	Cancel

From the Select Campaign drop-down, select to Create New Campaign...



Enter a *Name* for your campaign. (A campaign is like a project folder for your new document.) Click *OK*.



24

23

Click *Save* to save the document to the server.

**25** From the XMPie uCreate Print panel menu, select *Dynamic Print*...



26

Select the *Output Format* to send to your printer. For this example, select *Adobe PDF*. Click *OK*.

lynamic Print		
Connected to:	🌠 My computer 🛛 🔯 uProduce	
Data Source:	Counter	
Table:	Counter	
Format:	Adobe(r) PDF	<ul> <li>Compress Output (ZIP)</li> </ul>
Records:	O All	
	O From: 1 to: 1	of 1

27 Repeat Step 25 and select *Dynamic Print* again. This time, select one of the *Proof Output Formats*. For this example, select *Proof PDF*. Click *OK*.

🜠 My computer 🛛 🔯 uProdu	
Counter	
Counter	
Proof PDF	
• All	of 1
	My computer My computer Counter Counter Proof PDF All Form: 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1

**28** Browse to the Content Hub Back Office URL provided in your Welcome pack and login.

xero	Content Hub Administration
Email:	
Password:	
By clicking "Log In", you	agree to the Terms and Conditions
	Log In

**29** From the list of Categories, click to select a category for the new document template to be added to.



30 Click the New Template button.

Category: Test categ	jory		
New Static	\$3	New Template	Delete
	ID	Documen	it Name

In the *General* section, enter the *Template Name* for your new document.

Document Name:	My first tomplate	
Document Name.~	My first template	
Document Type:	Document	~
Catalog No.		

31

In the *Template* section, select the *Account*, Campaign and Document that you just saved to the production server.

elect Account:*	Verification	~
elect Campaign:*	My first document	~
elect Document:*	My First Template	~

Click Save. 33



Click the Customization Wizard Setup button.



35 From the list of *Dials* on the left, click the *Arrow icon* to move over to the right-hand side, any of the Dials that you want to allow the user to edit when printing this document.

Xerox Content Hub Repository   Users   Presets						
XMPie Management - uStore Backoffice > Customization Wizard						
Back New Step Edit Step Delete Step						
Step 1 Available Dials: Adors 🗸	Dials linked to Step:					
Dial	Dial Display Name	Edit				
Customer Name	T Customer Name Customer Name	Edit A V O				



Click Place Online. 37

38 Your document is now in the repository. You can check the Content Hub app on your Xerox ConnectKey device, login to your Content Hub Repository, or click Preview in the Content Hub Back Office.

Xerox <sup>®</sup> Content Hub	Repository
Repository	
Preview 🔻 📮 🔲 Repository Settings	▼ Loc
Documents	
All Documents (47)	
Catagorias	